

Request for Certificate Issuance Form

Please fill in the portion outlined in bold.

※1 : If known

※2 : Only for individuals who need English certificates

※3 : For applicable persons only

The Institute of Advanced Media Arts and Sciences /
Gifu Prefectural International Academy of Media Arts and Sciences

University Name and Name of Graduate Program / Department Name (Circle applicable item)		Application date yyyy/mm/dd / /
() The Institute of Advanced Media Arts and Sciences Department of Media Creation () International Academy of Media Arts and Sciences Department of Art and Media Lab () International Academy of Media Arts and Sciences Department of Multimedia Studio		Program completed · Graduated · Withdrew (Circle applicable item)
Full name	Year & Month (yyyy/mm) / /	Student no. ※1
Name in Roman alphabet ※2		Date of birth (yyyy/mm/dd) / /
Address	〒	
Email address	Previous family name ※3	Phone no.
Number of Certificates to be Issued		
Certificate of Completion / Certificate of Graduation		
Academic Transcripts (Sealed)		
Certificate of Degree Awarded (Only for individuals who have completed the graduate university program only)		
Certificate of Earned Credits (Sealed)		
Certificate of Title Conferment (Only for graduates of the Department of Multimedia Studio)		
Certificate of Completion (Research students only) (International Academy of Media Arts and Sciences only)		
Intended use (Circle applicable items)	Job hunting / Exam / Other	Submission recipient
Method of receipt (Circle applicable item)	Post (Regular post / Express mail / Simplified Registered Mail / Express mail + Simplified Registered Mail / Letter Pack Light) / In-person (at the university)	
Remarks (e.g. request for English documents) ※3		
Total number of certificates to be issued	Handling fees (¥300 per certificate)	¥

For use by Academic Affairs Department (do not fill)

卒業・修了証明書	第 号 ・ ・ 開封 和・英				
成績証明書 (巻封)	第 号 ・ ・ 巻封 和・英				
学位取得証明書 (大学院大学修了者のみ)	第 号 ・ ・ 開封 和・英				
単位取得証明書 (巻 封)	第 号 ・ ・ 巻封 和・英				
称号授与証明書 (マルチメディアスタ ジオ科卒業者のみ)	第 号 ・ ・ 開封 和・英				
修了証明書 (研究生) (国際情報科学芸術 アカデミーのみ)	第 号 ・ ・ 開封 和・英				
備 考					